



DEPARTMENT OF PERSONNEL

**209 E. Musser Street, Room 101
Carson City, Nevada 89701-4204
(702) 687-4050**

MEMO PERD #30/98

September 16, 1998

TO: All Departments
ATTN: Sharon P. Murphy, Designee for Alcohol & Drug Testing Program
Personnel, Department of

FROM: Sharon P. Murphy, Director
Department of Personnel

SUBJECT: ALCOHOL AND DRUG TESTING PROGRAM

Enclosed is a revised copy of the Alcohol and Drug Testing Program. It contains an update of classes which were recently approved by the Personnel Commission for pre-employment drug screening. I would appreciate your distributing copies to those employees within your agency who have attended the training and/or have copies of the *Alcohol and Drug Testing Program Manual*.

Additionally, as in the past, Associated Pathologist Laboratories will submit the results of drug screen tests for your department directly to the designee noted above. If this designee has changed, will you please notify Phil Hauck to ensure a correction is made. This is extremely important to ensure the confidentiality of the test results as required by statute.

Any questions you may have regarding the program should be directed to Phil Hauck at 687-4053. Thank you for your continued cooperation.

SPM:dsb

Enclosure

cc: Agency Personnel Liaison
Agency Personnel Representative